

Sykes Union Decorations & Chalking Policy

Accommodations for individuals with disabilities in accessing these policies are available upon request by emailing accessiblepolicy@wcupa.edu

Purpose and Scope

This policy is for any student organization or department who is hosting an event in Sykes Student Union and wishes to decorate for their event.

Policy Statement

This policy is designed for all users of Sykes Union meeting rooms and spaces. It is expected that all reservation holders notify facility administration of any decorating plans. Decorations and the removal of decorations must occur during the reserved time of the event by the organization holding the event.

Sykes Administration must approve room decorations for Sykes Union. Special tape must be used and Sykes Union can provide gaffers tape for decorating in rooms. Approved painters' tape is also permissible. There may be individuals with severe latex allergies on campus and signage alerting the public about the use of latex balloons must be posted by the organization within the facility.

Tape, tacks, nails, Command Strips, or any other stick and pull tabs are prohibited. Chalking of sidewalks or any other surface is prohibited. Under no circumstance is glitter allowed in Sykes Union. Confetti can be used if confetti pieces are larger than a quarter.

Reviewed by: Sykes Union Administration

Policy Owner: Clayton Kolb, Senior Director Sykes Administration



Approved by:

Dr. Jasmine Buxton

Vice President for Student Affairs

November 4, 2025

Effective Date: November 4, 2025

Next Review Date: November 4, 2029

History:

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